

Casa del Rey
Homeowner's Association
Reservation of Clubhouse for Private Use

Rules and Contract

The Casa del Rey Clubhouse is available for use by Association homeowners and by the designated tenants of homeowners. The clubhouse includes a small kitchen, an open area with couches and chairs, a table and chairs, and a fireplace. The restrooms are shared with the pool area. Acceptable uses of the clubhouse include parties, educational meetings, and such. Unacceptable uses include events which charge an admission (including parties), and business events at which items are sold or presented for sale

Homeowners may reserve the clubhouse for private functions. Should you desire to reserve the clubhouse, please be advised of the following:

- A. Homeowners must make a \$100 deposit in advance of the date desired.
- B. The deposit will be returned to the homeowner if the clubhouse is cleaned as specified, and the key returned, within 2 days of the reservation.
- C. Should the clubhouse not pass the cleaning inspection, the deposit may be forfeited. Any damage over the amount of the deposit will be charged to the homeowner using the clubhouse.
- D. Cancellation of a requested date should be made as early as possible.
- E. No admission may be charged.
- F. Guest capacity is not more than 30 persons in the clubhouse at any time.
- G. Reservation of the clubhouse does NOT include any reservation of the pool or the pool area.
- H. All functions shall be over and everyone out of the clubhouse by midnight.
- I. After 10 p.m. all doors must be kept closed, and noise levels must be kept down. Amplified music or any other

- loud noises which would interfere with any homeowner's normal enjoyment of their property will not be allowed.
- J. If the event includes minor children, then a responsible adult must be present at all times that the minor children are present.
 - K. Be sure that guests know where to park and where not to park. The guest spaces may be used, as may spaces on the street, but the street areas of our complex must not be used.
 - L. Santa Clara City ordinance prohibits smoking in the clubhouse or in the rest rooms. The person making the reservation is responsible for enforcing this regulation.

Clean Up Guidelines and Checklist

- ◇ All furniture must be put back into place, and in the same generally clean condition.
- ◇ The kitchen sink, counter, and all floors must be clean.
- ◇ The refrigerator must be empty and cleaned thoroughly.
- ◇ The bathrooms must be cleaned if used.
- ◇ All clubhouse trash containers should be emptied into the outside dumpster. This includes the trash can out in the pool area if that area is used during the event.
- ◇ Be sure all lights are out and all doors and windows are shut and locked. Be sure that the door between the clubhouse and the bathrooms is locked. Make sure the back door into the pool area is closed securely.
- ◇ Lower the thermostat to 55 degrees during the winter season and off during the summer.
- ◇ Make any other clean-ups that may be necessary from your private party. Please leave the clubhouse in at least the same condition you found it.

Complete and return the next page to Keith Stattenfield in 1395 Gazdar Court along with a deposit check for \$100, made out to Casa Del Rey HOA to confirm your reservation. Keep this page so you have a copy of the rules and clean up guidelines.

Contract for Private Use of Clubhouse

I have read the contract thoroughly. I agree to the contract requirements and understand my responsibilities as a homeowner to the Association while reserving the clubhouse for private use. I agree to control the activity in accordance with these rules and contract. If I fail to do so I will terminate the event or party.

If you have any questions about any items not covered above, please refer to the Association Bylaws and CC&Rs. If problems arise, please contact Keith Stattenfield at 408 246-6376 or 408 974-0230, or come by 1395 Gazdar Court. You may also ask any current board member.

Date of Reservation:

Hours of Reservation:

Printed name of Homeowner:

Signature of Homeowner:

Address of Homeowner:

Home phone:

Daytime phone (optional):

If possible, the deposit shall be given in the form of a check made out to Casa del Rey Homeowner's Association. If the clubhouse is in acceptable condition after the event or party, this check will be destroyed. If a deposit of cash must be given, then a receipt will be issued and this money will be returned when the clubhouse key is returned.